

IN THE CIRCUIT COURT OF THE FIFTEENTH JUDICIAL CIRCUIT
IN AND FOR PALM BEACH COUNTY, FLORIDA

ADMINISTRATIVE ORDER 3.108
(correcting scrivener's error)

IN RE: ADOPTION AND IMPLEMENTATION OF
RETROACTIVE CIVIL DIFFERENTIATED
CASE MANAGEMENT PLAN FOR CASES
FILED ON OR BEFORE APRIL 29, 2021

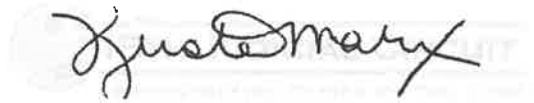
The Florida Supreme Court has directed that in order to maximize the resolution of cases, every circuit must implement a differentiated case management plan for handling civil cases. Fla. Admin. Order AOSC20-23, Amendment 10 (Fla. March 9, 2021) (available at <https://www.floridasupremecourt.org/content/download/724015/file/AOSC20-23-Amendment-10.pdf>). This requires the presiding judges to review all civil cases pending before them which were filed on or before April 29, 2021 in a specified manner.

NOW, THEREFORE, pursuant to the authority conferred by Florida Rule of General Practice and Judicial Administration 2.215, it is **ORDERED** as follows:

1. Effective immediately, there is established within the Fifteenth Judicial Circuit a Retroactive Civil Differentiated Case Management Plan applicable to all circuit and county civil cases filed on or before April 29, 2021. This Plan, which is attached hereto, requires each judge presiding over civil cases to review his or her pending civil cases and assign each case to one of the following case tracks: 1) complex, 2) general, 3) streamlined, or 4) expedited. The judge must then issue a case management order in each case setting forth specified deadlines based on the case's assigned track. Alternatively, the parties to pending civil cases may submit an Agreed Case Management Plan for the Court's approval.
2. All Agreed Case Management Plans submitted by the parties pursuant to the Plan shall be docketed by the Clerk of the Circuit Court with a DCMAP docket designator. Orders Accepting Agreed Case Management Plans shall be docketed by the Clerk of the Circuit Court with a DCMAO docket designator. Orders Implementing Case Management Plan absent party agreement shall be docketed by the Clerk of the Circuit Court with a DCMOI docket designator.
3. The Standing Orders outlining the requirements for submission of the Agreed Case Management Plan are attached to the Plan and will be served on all registered users of the

Court's Online Scheduling System. They will also be posted on this Court's website at:
<https://15thcircuit.com/civil-differentiated-forms-and-orders>.

DONE and **SIGNED** in Chambers at West Palm Beach, Palm Beach County, Florida, this
6 day of ~~April~~ ^{May}, 2021 **nunc pro tunc April 28, 2021**.

A handwritten signature in black ink that reads "Krista Marx". The signature is written in a cursive style and is positioned above a horizontal line.

Krista Marx, Chief Judge

Fifteenth Judicial Circuit
Retroactive Civil Differentiated Case Management Plan
2021

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I. Purpose

The Fifteenth Circuit Retroactive Differentiated Case Management Plan (“Retroactive Plan”) is being implemented upon order of the Florida Supreme Court. Fla. Admin. Order AOSC20-23, Amendment 10 (Fla. March 9, 2021). The Retroactive Plan seeks to address the civil case backlog caused by the COVID-19 pandemic’s effect on court operations by placing civil cases that are not currently stayed or already subject to a scheduling order on a case management track. The Retroactive Plan also requires that case management orders be issued in each case assigned to a track based on the model time frames set forth in Florida Rule of General Practice and Judicial Administration 2.250(a)(1)(B).

II. Scope

This Plan applies to all civil cases pending in both the county and circuit court in Palm Beach County on or before April 29, 2021. For purposes of this Plan, the term “civil case” means any civil case where, as identified in Florida Rule of Civil Procedure 1.010, the Florida Rules of Civil Procedure apply. It also includes actions in which the Court has ordered that the action proceed under one or more of the Florida Rules of Civil Procedure pursuant to Florida Small Claims Rule 7.020(c). It does not include cases that are subject to the:

- Rules of Small Claims
- Rules of Family Law
- Rules of Probate

It also does not include cases that require or permit summary procedure. Summary procedure cases include:

- Actions to recover possession of real property under ch. 82, Florida Statutes (residential evictions)
- Landlord actions to remove tenants under section 83.59, Florida Statutes (unlawful detainer)
- Certain actions to enforce liens on real and personal property under chapter 85, Florida Statutes (*See*, § 85.011, Fla. Stat.)
- Certain condominium actions under chapter 718, Florida Statutes (*See*, § 718.116(8)(e), Fla. Stat.)
- Actions to remove mobile home owners or mobile homes under section 723.061, Florida Statutes; and
- Certain regulatory actions, such as Department of Health disciplinary actions and licensure denials under sections 483.825(1)(l) and 490.009(1)(p), Florida Statutes.

Additionally, the following types of civil cases filed on or before April 29, 2021 **are exempt** from the Retroactive Plan:

- Post-judgment cases in reopen status
- Cases where there has been no record activity for six or more months

- Cases where a trial or scheduling order has already been entered
- Cases that have already been designated as complex cases under Rule 1.240
- Cases that have been placed on inactive status (e.g. cases pending appeal, cases subject to a bankruptcy stay, etc.)
- Residential Foreclosure cases
- Personal Injury Protection (PIP) cases
- Tobacco cases assigned to Division AI¹

III. Civil Case Tracks – Definition & Guidelines

a. Complex Case Track

i. Overview and Manner of Assignment: The complex case track involves those cases with extraordinary complexity as to require or benefit from early intervention and individual judicial management. Complex cases are defined by Florida Rule of Civil Procedure 1.201. Cases may only be assigned to the complex case track in one of two ways:

1. Motion or stipulation by the parties with court approval. Fla. R. Civ. P. 1.201(a)

or

2. Designation by the Court on its own Motion following a case review. Fla. R. Civ. P. 1.201.

ii. Types of Cases: Examples of cases types may be appropriate for the complex case track are:

- Class Actions
- Environmental/Toxic Torts
- Mass torts
- Antitrust/Trade Regulation
- Medical Malpractice
- Nursing Home Negligence
- Securities Litigation

iii. Case Management Process: Cases that are designated as complex will be set for a case management conference by the assigned judge within 60 days from the

¹ Residential foreclosure cases, PIP cases, and tobacco cases assigned to Division AI are currently subject to their own case management plans

complex track designation and will follow the procedures set forth in Rule 1.201 thereafter.

b. General Case Track

The general case track involves the large majority of civil cases. General cases require a moderate level of judicial case management to reach timely resolution unless unusual pretrial delays arise. Most circuit civil cases with a demand for jury trial will fall into the general case track. General cases may include:

- Contracts and Indebtedness
- Auto Negligence
- Premises Liability

c. Streamlined Case Track

Streamlined cases are those cases normally requiring little judicial intervention with relatively simple procedural and legal issues that can be resolved promptly by early referral to mediation/ADR or expedited hearing. Streamlined cases may include:

- County Court Civil Cases
- Contested Commercial Foreclosures
- First Party Insurance Claims

d. Expedited Case Track

Expedited cases are those requiring the least amount of judicial intervention. Expedited cases may include:

- Ejectments
- Uncontested Cases

e. Model Time Frames

Per the guidelines set forth in Florida Rule of General Practice and Judicial Administration 2.250(a)(1)(B) and Florida Rule of Civil Procedure 1.201(b)(3) as well the Circuit's historical data, case management plans should be based on following model time frames from filing to disposition:

- **Complex:** 24 months
- **General:** 18 months
- **Streamlined:** 12 months
- **Expedited:** 8 months

IV. Case Management Procedures

- i. **Standing Orders Regarding Agreed Case Management Plans:** The Circuit Civil and County Civil Administrative Judges have issued standing orders requesting that all parties to civil cases submit an Agreed Case Management Plan and Order Approving Agreed Case Management Plan for the Court's approval and signature within specified dates based on the age of the case as follows:

- Cases Filed Before December 31, 2018: Case Management Plan due **by June 1, 2021**
- Cases Filed Between January 1, 2019-December 31, 2019: Case Management Plan due **by July 1, 2021**
- Cases filed January 1, 2020 and later: Case Management Plan due by **August 2, 2021 or 140 days from the filing of the complaint, whichever is later.**

These standing orders will be prominently posted on the court's website, will be provided to the local bar association for circulation, and will be sent to all registered e-filing users.

- ii. **Submission and Completion of Agreed Case Management Plans:** Any Agreed Case Management Plan submitted must specify:

- The case track
- Deadlines for
 - Service of complaints
 - Service under extensions
 - Adding new parties
 - Amend pleadings
 - The completion of fact and expert discovery
 - The resolution of objections to pleadings
 - The filing of pretrial motions
 - Completion of mediation
- Whether the parties are seeking a jury trial or non-jury trial
- The amount of time required for trial
- A projected date the parties will be prepared to proceed to trial.

An Agreed Case Management Plan should be attached, in PDF format, to a proposed Order Approving Agreed Case Management Plan and submitted to the divisional queue through the Circuit's OLS system.

The estimated date the case will be prepared to go to trial should not exceed the disposition time frame for the chosen case track. Cases that have been pending longer

than the corresponding case track disposition time frame must be adjusted to the following time frames:

Case Track	Age of Case	Estimated Date of Trial
Expedited	Is more than 8 months old	To be set within 4 Months
Streamlined	Is more that 12-18 Months old	To be set within 6 Months
	Is more than 18 months old	To be set within 4 Months
General	Is more than 18-24 Months old	To be set within 6 Months
	Is more than 24 Months old	To be set within 4 Months

If the parties are unable to agree on an Agreed Case Management Plan by the applicable deadline, the case will proceed as outlined below. Matters that arise out of the parties' attempts to agree on an Agreed Case Management Plan will **not** be heard at the Court's Uniform Motion Calendar.

- iii. **Review of Remaining Cases:** With the assistance of case managers, each judge will review their pending civil case load, excluding cases where the parties filed an Agreed Case Management Plan, and will schedule the case for a case management hearing or issue their own Case Management Plan. Priority for scheduling should be dictated by the age of case, with older cases being scheduled first. Each order setting a matter for case management hearing will require parties to file with the Clerk of the Circuit Court a Case Management Report no later than 10 days prior to the scheduled case management hearing.
- iv. **Case Management Hearing.** If a case management hearing is scheduled, attendance by trial counsel and those parties who are not represented by counsel is mandatory. At the scheduled case management hearing, the Court will finalize the case track assignment and enter a corresponding case management order. The case management order must, at minimum, specify:
 - Deadlines for
 - Service of complaints
 - Service under extensions
 - Adding new parties
 - Amending pleadings
 - The completion of fact and expert discovery
 - The resolution of objections to pleadings
 - The filing of pretrial motions
 - Completion of mediation
 - Whether the case is at issue pursuant to Rule 1.440
 - Whether the parties are seeking a jury or non-jury trial
 - A projected date of trial
 - The estimated amount of time required for trial

Additionally, each order must indicate that the deadlines established will be strictly enforced by the court and that a firm trial date will be ordered by the presiding judge when the case is at issue pursuant to Florida Rule of Civil Procedure 1.440.

- v. **Opting Out of Case Management Hearing:** Parties may opt out of attending the case management hearing by submitting an Agreed Case Management Plan, in conformity with subsection ii, above, and Order Approving Agreed Case Management Plan for the Court's approval and signature no later than 10 days prior to the scheduled case management hearing. The proposed Order Approving Agreed Case Management Plan should also cancel the Case Management Hearing and include the date and time of the hearing in the title of the order and again in the body of the order.

IN THE COUNTY COURT FOR THE FIFTEENTH JUDICIAL CIRCUIT
IN AND FOR PALM BEACH COUNTY, FLORIDA

IN RE: STANDING ORDER FOR
CASE MANAGEMENT FOR SUBMISSION
OF AGREED CASE MANAGEMENT PLAN FOR
CASES FILED ON OR BEFORE APRIL 29, 2021

**ORDER FOR CASE MANAGEMENT AND REQUEST FOR SUBMISSION OF
AGREED CASE MANAGEMENT PLAN IN PENDING COUNTY CIVIL CASES IN
THE PALM BEACH COUNTY COURT FILED ON OR BEFORE APRIL 29, 2021
(DCMSO)**

Pursuant to Florida Rule of Civil Procedure 1.200(a), Florida Rule of General Practice and Judicial Administration 2.545, and Administrative Order 3.108 entered by the Chief Judge of this Circuit, the parties are informed of the following information and procedures applicable to pending civil lawsuits filed on or before April 29, 2021:

1. **SERVICE OF THIS ORDER.** The Plaintiff is directed to serve a copy of this Order issued in each pending case. One copy of this Order is to be filed with the Clerk of the Circuit Court with proof of service.

2. **CIVIL CASE MANAGEMENT SYSTEM.** The Supreme Court of Florida has established guidelines for the prompt processing and resolution of civil cases. This Court has adopted a case management system to help meet those guidelines. In contested cases, the parties are required to participate in the case management system. The case management system requires consultation and cooperation among the parties for the preparation and submission of an Agreed Case Management Plan. The Agreed Case Management Plan requires the parties to identify a case track, confer in a good faith and attempt to narrow the matters in controversy, identify the issues that require direct involvement by the Court, and establish a schedule for addressing those issues.¹ The Agreed Case Management Plan may be accessed at the Court's website at: <https://15thcircuit.com/civil-differentiated-forms-and-orders>.

Unless all of the Defendants have been served and have defaulted, an Agreed Case Management Plan must be submitted to the assigned divisional queue via the Court's online scheduling system (OLS) as an attachment, in PDF format, to a proposed Order Accepting Agreed Case Management Plan by the following deadline as determined by the age of the case:

¹ Case Track options include Expedited, Streamlined, General, or Complex. Case Tracks have been established in order to comply with the case disposition standards set forth in Florida Rule of General Practice and Judicial Administration 2.250(a)(1)(B).

Cases Filed Before December 31, 2018: **June 1, 2021**
Cases Filed Between January 1, 2019-December 31, 2019: **July 1, 2021**
Cases filed January 1, 2020 and later: **August 2, 2021 or 140 days from the filing of the complaint, whichever is later.**

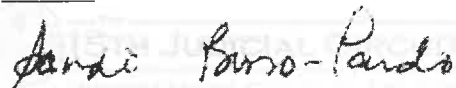
If the parties are unable to agree on an Agreed Case Management Plan by the applicable deadline, a case management conference will be scheduled by the Court or the Court will review and issue an Order Implementing Case Management Plan without agreement of the parties. No matters that arise as a result of this standing order, including lack of agreement, will be set on the Court's Uniform Motion Calendar and will, instead, be settled by the Court either at the case management conference or via an Order Implementing Case Management Plan without agreement of the parties. If a case management conference is scheduled, attendance by trial counsel and those parties who are not represented by counsel is mandatory.

If all Defendants are served and defaulted or dropped, the Plaintiff will file the appropriate documentation to pursue a Default Final Judgment within 130 days from the date of the filing of the complaint and Final Judgment is to be entered or set for hearing within 150 days of the filing of the complaint.

3. **NON-APPLICABILITY TO SMALL CLAIMS CASES.** The above outlined civil case management system does not apply to cases proceeding under the Florida Rules of Small Claims. However, when parties to a small claims case (excluding Personal Injury Protection cases with a previously signed PIP Scheduling Order) file a Stipulation to Invoke the Rules of Civil Procedure, the civil case management system will apply. Therefore, parties to small claims cases who invoke the Rules of Civil Procedure should submit an Agreed Case Management Plan as outlined above along with their Stipulation to Invoke the Rules of Civil Procedure.

4. **MEDIATION/ALTERNATIVE DISPUTE RESOLUTION (ADR).** ADR provides parties with an out-of-court alternative to settling disagreements. Mediation is a type of ADR wherein an independent third party attempts to arrange a settlement at a conference between the parties. The Court requires the parties to participate in Mediation prior to trial unless the parties agree to another form of ADR.

DONE AND ORDERED in Chambers at West Palm Beach, Florida, on this 26th day of April, 2021.



Administrative County Judge

IN THE CIRCUIT COURT FOR THE FIFTEENTH JUDICIAL CIRCUIT
IN AND FOR PALM BEACH COUNTY, FLORIDA

IN RE: STANDING ORDER FOR
CASE MANAGEMENT FOR SUBMISSION
OF AGREED CASE MANAGEMENT PLAN FOR
CASES FILED ON OR BEFORE APRIL 29, 2021

**ORDER FOR CASE MANAGEMENT AND REQUEST FOR AGREED CASE
MANAGEMENT PLAN IN PENDING CIVIL CASES
IN THE FIFTEENTH JUDICIAL CIRCUIT FILED ON OR BEFORE APRIL 29, 2021
(DCMSO)**

Pursuant to Florida Rule of Civil Procedure 1.200(a), Florida Rule of General Practice and Judicial Administration 2.545, and Administrative Order 3.108 entered by the Chief Judge of this Circuit, the parties are informed of the following information and procedures applicable to pending civil lawsuits filed on or before April 29, 2021:

1. **SERVICE OF THIS ORDER.** The Plaintiff is directed to serve a copy of this Order issued in each pending case. One copy of this Order is to be filed with the Clerk of the Circuit Court with proof of service.

2. **CIVIL CASE MANAGEMENT SYSTEM.** The Supreme Court of Florida has established guidelines for the prompt processing and resolution of civil cases. This Court has adopted a case management system to help meet those guidelines. In contested cases, the parties are required to participate in the case management system. The case management system requires consultation and cooperation among the parties for the preparation and submission of an Agreed Case Management Plan. The Agreed Case Management Plan requires the parties to identify a case track, confer in a good faith and attempt to narrow the matters in controversy, identify the issues that require direct involvement by the Court, and establish a schedule for addressing those issues.¹ The Agreed Case Management Plan may be accessed at the Court's website at: <https://15thcircuit.com/civil-differentiated-forms-and-orders>.

Unless all of the Defendants have been served and have defaulted, an Agreed Case Management Plan must be submitted to the assigned divisional queue via the Court's online scheduling system (OLS) as an attachment, in PDF format, to a proposed Order Accepting Agreed Case Management Plan by the following deadline as determined by the age of the case:

Cases Filed Before December 31, 2018: **June 1, 2021**

¹ Case Track options include Expedited, Streamlined, General, or Complex. Case Tracks have been established in order to comply with the case disposition standards set forth in Florida Rule of General Practice and Judicial Administration 2.250(a)(1)(B).

Cases Filed Between January 1, 2019-December 31, 2019: **July 1, 2021**
Cases filed January 1, 2020 and later: **August 2, 2021 or 140 days from the filing of the complaint, whichever is later.**

If the parties are unable to agree on an Agreed Case Management Plan by the applicable deadline, a case management conference will be scheduled by the Court or the Court will review and issue an Order Implementing Case Management Plan without agreement of the parties. No matters that arise as a result of this standing order, including lack of agreement, will be set on the Court's Uniform Motion Calendar and will, instead, be settled by the Court either at the case management conference or via an Order Implementing Case Management Plan without agreement of the parties. If a case management conference is scheduled, attendance by trial counsel and those parties who are not represented by counsel is mandatory.

If all Defendants are served and defaulted or dropped, the Plaintiff will file the appropriate documentation to pursue a Default Final Judgment within 130 days from the date of the filing of the complaint and Final Judgment is to be entered or set for hearing within 150 days of the filing of the complaint.

3. **MEDIATION/ALTERNATIVE DISPUTE RESOLUTION (ADR)**. ADR provides parties with an out-of-court alternative to settling disagreements. Mediation is a type of ADR wherein an independent third party attempts to arrange a settlement at a conference between the parties. The Court requires the parties to participate in Mediation prior to trial unless the parties agree to another form of ADR.

DONE AND ORDERED in Chambers at West Palm Beach, Palm Beach County, Florida, on this 26 day of April, 2021.

 THE
15TH JUDICIAL CIRCUIT
ADMINISTRATIVE OFFICE OF THE COURT

Administrative Circuit Judge

**IN THE CIRCUIT COURT OF THE FIFTEENTH JUDICIAL CIRCUIT
IN AND FOR PALM BEACH COUNTY, FLORIDA**

Plaintiff(s),

v.

Case No.

Defendant(s)

_____ /

AGREED CASE MANAGEMENT PLAN
(DCMAP)

The parties hereby submit the following Agreed Case Management Plan to the Court for approval:

Case Track Assignment¹ (check one):

_____ **Expedited Track (Case resolved within 8 months)**
(It is recommended that discovery and an alternative dispute resolution/mediation be completed within 180 days after the complaint is filed and a final disposition entered within 245 days after the complaint is filed)

_____ **Streamlined Track (Case resolved within 12 months)**
(It is recommended that discovery and an alternative dispute resolution/mediation be completed within 270 days after the complaint is filed and a final disposition entered within 365 days after the complaint is filed)

_____ **General Track (Case resolved within 18 months)**
(It is recommended that discovery and an alternative dispute resolution/mediation be completed within 450 days after the complaint is filed and a final disposition entered within 540 days after the complaint is filed)

_____ **Complex Track (Case resolved within 2 years)**
(This track cannot be selected without a hearing and order granting motion to designate the case as complex per Florida Rule of Civil Procedure 1.201)

¹ Case disposition times for all Case Tracks have been established based on Florida Rule of General Practice and Judicial Administration 2.250(a)(1)(B) and the Circuit's historic data. Although General and Complex Track cases may or may not be resolved with a jury trial, it is expected that Streamlined and Expedited Track cases will be resolved without a jury trial.

Case Deadlines and Events

<i>DEADLINE OR EVENT</i>	<i>AGREED DATE</i>
<p>Service of Unserved Parties Plaintiff(s): Cross/Counter Plaintiffs:</p>	
<p>Motions to Add Parties or to Amend Pleadings Plaintiff(s): Defendant(s):</p>	
<p>Resolution of Objections to Pleadings and Pretrial Motions (All motions to dismiss, quash service, strike affirmative defenses or extend the time to answer or respond to a pleading must be heard by this date) Plaintiff(s): Defendant(s):</p>	
<p>Discovery Deadline for Fact Witnesses (All discovery must be commenced in time to be completed before this date) Plaintiff(s): Defendant(s):</p>	
<p>Discovery Deadline for Expert Witnesses (All discovery must be commenced in time to be completed before this date) Plaintiff(s): Defendant(s):</p>	
<p>Completion of Alternative Dispute Resolution (ADR) (Mediation is mandatory unless the parties agree to another form of ADR). Deadline: Type of ADR:</p>	
<p>Other Deadlines or Events</p>	

Trial Information

Is this Case At Issue pursuant to Rule 1.440? (Yes or No)	
Estimated Date the Case Will Be Prepared To Go To Trial [PLEASE READ FOOTNOTE BEFORE COMPLETING]² (If counsel and unrepresented parties do not agree on the estimated date on which the case will be prepared to go to trial, the Court may set the case for trial on its own motion)	Plt date: Deft date: Agreed: Yes or No
Estimated Length of Trial (<i>specify the number of trial days</i>):	
Identification of Jury or Non-Jury Trial	

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² For retroactive cases pending prior to April 30, 2021, the estimated date the case will be prepared to go to trial should not exceed the disposition time frame for the chosen case track. Cases that have been pending longer than the corresponding case track disposition time frame must follow the following time frames:

Case Track	Age of Case	Estimated Date of Trial
Expedited	More than 8 months	Within 4 Months
Streamlined	12-18 Months	Within 6 Months
	More than 18 months	Within 4 Months
General	18-24 Months	Within 6 Months
	More than 24 Months	Within 4 Months

The above-referenced schedule of deadlines will be strictly adhered to by the parties unless a change is otherwise agreed to by the parties and approved by the Court. The Court will consider a request to approve changes to these deadlines upon a showing of good cause by either party based on matters arising from an emergency nature or unavailability. However, once the Agreed Case Management Plan has been approved by the Court, procrastination in completing discovery or the unavailability of counsel will not constitute good cause for a change to these deadlines. The failure to abide by these deadlines may result in sanctions by the Court, including the award of attorney's fees, the striking of pleadings, and/or a dismissal of the action.

Date: _____

Signature, address and telephone number of Counsel and Unrepresented Parties. Counsel must state

Fl Bar number:

PLAINTIFF'S COUNSEL
Address _____
Telephone # _____
E-Mail Address _____
Florida Bar # _____
DEFENDANT'S PRINTED NAME _____

Or, if unrepresented, PLAINTIFF
Address _____
Telephone # _____
The Plaintiff(s) is registered to receive
eservice at _____

DEFENDANT'S COUNSEL
Address _____
Telephone # _____
E-Mail Address _____
Florida Bar # _____

or, if unrepresented, DEFENDANT
Address _____
Telephone # _____
The Defendant(s) is registered to receive
eservice at _____

CONFORMED COPIES TO:

**IN THE CIRCUIT COURT OF THE FIFTEENTH JUDICIAL CIRCUIT
IN AND FOR PALM BEACH COUNTY, FLORIDA**

Plaintiff(s),

v.

Case No.

Defendant(s)
_____ /

PLAINTIFF'S NOTICE OF EMAIL DESIGNATION

I hereby designate my e-mail address(es) below to opt into e-service in this case. By signing this stipulation I am authorizing the Court, the Clerk of the Fifteenth Judicial Circuit of Florida and all parties on this case to send copies of orders/judgments, notices or other written communications or pleadings to me through my designated e-mail and NOT through regular mail. I understand that if I designate an email address, that address will be the exclusive means of serving and receiving documents.

By signing, I am opting into e-service at _____
secondary email (optional) _____

UNREPRESENTED PLAINTIFF print name

Address _____

Telephone # _____

This document should be filed or e-filed with the Clerk of Court separately

**IN THE CIRCUIT COURT OF THE FIFTEENTH JUDICIAL CIRCUIT
IN AND FOR PALM BEACH COUNTY, FLORIDA**

Plaintiff(s),

v.

Case No.

Defendant(s)
_____ /

DEFENDANT'S NOTICE OF EMAIL DESIGNATION

I hereby designate my e-mail address(es) below to opt into e-service in this case. By signing this stipulation I am authorizing the Court, the Clerk of the Fifteenth Judicial Circuit of Florida and all parties on this case to send copies of orders/judgments, notices or other written communications or pleadings to me through my designated e-mail and NOT through regular mail. I understand that if I designate an email address, that address will be the exclusive means of serving and receiving documents.

By signing, I am opting into e-service at _____

UNREPRESENTED PLAINTIFF print name

Address _____

Telephone # _____

Copies can be made of this document for each defendant and should be filed or e-filed with the Clerk of Court separately

**IN THE CIRCUIT COURT OF THE FIFTEENTH JUDICIAL CIRCUIT
IN AND FOR PALM BEACH COUNTY, FLORIDA**

Plaintiff(s),

v.

Case No.

Defendant(s)

_____ /

**ORDER APPROVING AGREED CASE MANAGEMENT
PLAN AND ORDER SETTING HEARING
(DCMAO)**

THIS CAUSE came before the Court upon the Agreed Case Management Plan submitted by the parties. Having reviewed the Agreed Case Management Plan and finding it to be satisfactory, it is hereby

ORDERED that the Agreed Case Management Plan is hereby **APPROVED AND ALL PARTIES SHALL ABIDE BY THE TERMS THEREIN.** It is further

ORDERED that the case shall be set for a hearing on _____, 202 at _____ a.m./p.m. At this hearing, the parties will discuss trial readiness and the Court will issue a Trial Order and place the case on a Trial Docket no less than 30 days from the date of this hearing. All deadlines set forth in the Case Management Plan will be strictly enforced to ensure trial readiness.

DONE AND ORDERED in Palm Beach County, _____, Florida.