

IN THE CIRCUIT COURT OF THE FIFTEENTH JUDICIAL CIRCUIT
IN AND FOR PALM BEACH COUNTY, FLORIDA

ADMINISTRATIVE ORDER NO. 5.210-5/09*

IN RE: INTERPRETERS AND DOCUMENT TRANSLATION
IN FAMILY DIVISION CASES

_____:

NOW, THEREFORE, pursuant to the authority conferred by Florida Rule of Judicial Administration 2.215, it is **ORDERED** as follows:

1. Interpreters for hearings and/or trials:
 - a. The Fifteenth Circuit does not provide interpreters for non-English speaking parties or witnesses in Family Division, Unified Family Court hearings. An attorney or *pro se* party is responsible for providing a disinterested, qualified interpreter at a hearing or trial to interpret for the non-English speaking party and/or witness(es). See Administrative Order 2.506-9/08 (as amended).
 - b. For each appearance before the Court, the interpreter shall file a notice of appearance which shall include his or her name, business address, telephone number and credentials as well as the name of the person who initially retained the interpreter.
 - c. The attorney or *pro se* party seeking to utilize the interpreter has the burden of
 - 1) demonstrating the interpreter's disinterest;
 - 2) demonstrating the interpreter's qualifications; and
 - 3) bearing the responsibility for initial payment of the fees and costs associated with the interpreter's services, subject to those fees and costs being assessed by the Court between the parties as appropriate.
2. Interpreters for Documents:
 - a. Any documents written in a language other than English which a party seeks to introduce into evidence at a hearing or trial, must be accompanied by a verbatim translation of the document.
 - b. If made by a United States Embassy or Consulate employee, agent or representative or by some other qualified, certified interpreter, the appropriate

documentation corroborating the authenticity of the translation, including a certificate stating his or her name, business address and telephone number, credentials and the name of the person initially retaining the interpreter to perform the translation.

DONE and **SIGNED** in Chambers at West Palm Beach, Palm Beach County, Florida, this 21 day of May, 2009.



Kathleen J. Kroll
Chief Judge

*supersedes admin. order 5.019-9/92