



# COURT INTERPRETER CERTIFICATION



The  
**15<sup>TH</sup> JUDICIAL CIRCUIT**  
OF FLORIDA



## Steps to Court Interpreting Certification in Florida

- 1. Attend a 2-Day Orientation Workshop (Zoom)**
  - Mandatory attendance for both full days
  - Covers ethics, courtroom procedures, and interpreter responsibilities
- 2. Pass the Written Exam (Local Proctored Site)**
  - Must score at least:
    - 75% on Part I (English proficiency)
    - 75% on Part II (Legal terminology)
    - 80% overall
- 3. Pass the Oral Exam or Oral Proficiency Interview (OPI)**
  - Demonstrates interpreting skills in simulated courtroom scenarios
  - Tests 3 areas: Site translation (reading), simultaneous translation, & consecutive translation
  - Required for full certification
- 4. Apply for Registration (After Oral Exam—certain score necessary to register)**
  - Complete 20 hours of courtroom observation
  - Submit application and request an ORI number for background screening
- 5. Attain Official State-Level Designation**
  - Once all steps are completed, you'll be listed as a Certified or Provisionally Approved Court Interpreter (Provisionally employed = 1 - 2 years to get fully certified)
- 6. Maintain and Renew Certification**
  - Includes continuing education and compliance with professional standards

## Incentives

1. Multiple vacancies across the state of Florida
2. Contractual or Judicial Circuit staff opportunities
3. Qualifies candidates to work for any circuit in the state of Florida
4. Even though the process is long, it is long for everyone—gives time for practice / proficiency in legal terminology
5. Salary is attractive & it is a great investment, plus great benefits (health insurance / retirement)
6. Pay increase after 2.5 years & an additional pay increase after 5 years
7. Public Service loan forgiveness eligibility
8. A role that's never boring—you'll always have something meaningful to do

## Contact Info

Office of the State Courts Administrator (OSCA) Court Interpreter Certification and Regulation Program

- Florida Supreme Court Building, 500 S. Duval Street Tallahassee, FL 32399
- Website: [flcourts.gov](http://flcourts.gov)
- Phone: **850-922-5107**
- [interpreters@flcourts.gov](mailto:interpreters@flcourts.gov)



To be eligible for employment as a **provisionally approved court interpreter** at the **15th Judicial Circuit**, applicant must have passed all examinations & be registered (**proof of registration required**).

If hired, candidate must continue working toward **full certification** while fulfilling duties under supervision and maintaining compliance with state standards **within 1-year** to continue employment with the 15<sup>th</sup> Judicial Circuit.

[15<sup>th</sup> Judicial Circuit Job Board](#)