**DIVISION AE: E-CALENDAR CALL**

**FOR THE TRIAL PERIOD OF­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**AFTER COUNSEL FOR ALL PARTIES HAVE CONFERRED, PLAINTIFF'S COUNSEL SHALL COMPLETE THIS FORM WITH ALL INFORMATION REQUESTED (INCLUDING CONFLICTS FOR ALL COUNSEL OF RECORD). ONCE COMPLETED, IT MUST BE E-MAILED TO**

**CAD-DIVISIONAE@PBCGOV.ORG BY end of business day of your previously ordered calendar call date.**  
  
**CASE NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  
**CASE NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**JURY TRIAL OR NON-JURY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PLAINTIFF'S TRIAL COUNSEL CONTACT INFORMATION:**  
**Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  
**Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  
  
**DEFENDANT'S TRIAL COUNSEL CONTACT INFORMATION:**  
**Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  
**Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  
  
**NUMBER OF DAYS/HOURS REQUESTED FOR TRIAL/HEARING:\_\_\_\_\_\_\_\_\_\_\_**  
**DATE PRE-TRIAL STIPULATION WAS FILED:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  
**DATE MEDIATION CONFERENCE WAS CONDUCTED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  
**DATES AND SPECIFIC NATURE OF CONFLICTS DURING TRIAL DOCKET\*:**  
**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  
**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  
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**\**The Court will only recognize the following conflicts: Pre-Paid vacations, Personal Conflicts All conflicts must indicate the date and reason for the conflict listed.***  
**PREFERRED TRIAL WEEKS\*\*:**  
**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  
***\*\*The preferred trial weeks are not necessarily the weeks you will be set for trial. The court will try to accommodate those requests but the case may still be set for trial during the other weeks of the docket. The more dates you provide the greater chance of accommodation.* The Court will post the trial calendar on the DIVISION AE website.**

***\*\*\*The preferred reset dockets are not necessarily the weeks you will be reset for trial. The Court will try to accommodate to the best of its ability based on availability.***