**Language Regarding Telephonic Appearance of Witness at a Hearing:**

Any witness providing testimony telephonically (by stipulation of the parties or by prior order of the Court) shall have a notary present who is authorized to administer an oath. The notary shall provide his/her commission or identification number and expiration date of the notary’s commission/certificate/license at the time the witness is sworn. All documents shall be pre-numbered. Further, it shall be the responsibility of the party calling the witness to ensure that each page of the records in possession of the witness is consecutively pre-numbered, (also referred to as BATES stamping, meaning for example if all of the exhibits/documents total 275 pages, the first page of the first exhibit/document is numbered 1 and the last page of the last exhibit/document ends in the number 275), with copies of said pre-numbered documents/pages provided to the opposing party at least 30 days prior to trial. A copy of the pre-numbered pages/documents shall also be provided to the Court at the time of trial.