



GUIDELINES FOR SUPERVISED TIME-SHARING

You have been selected to supervise time-sharing between a parent and a child because the Court and the parents feel you will ensure the health, safety and welfare of the child. The Court understands that you are playing a pivotal role in the time-sharing process and wants you to feel comfortable acting in this capacity. In order to facilitate a positive time-sharing experience, please adhere to the following when supervising time-sharing between the child and parent:

- Ensure that you can see all contact and conversations between the parent and the child.
- Ensure that you have read the court order and comprehend all provisions for supervised time-sharing which may include restrictions on contact, location and time.
- Allow no derogatory comments of the other parent, his or her family, or allow any discussion of this or any other court proceeding involving the parties.
- Allow no spanking, hitting or threatening of the child.
- Allow no time-sharing to occur when the parent appears to be under the influence of alcohol or drugs.
- This is not an opportunity for the parent exercising time-sharing to elicit information about the other party from the supervisor or the minor child.

- Be cognizant of the child's reactions and emotions during the time-sharing with the parent. If anything concerns you about either the parent or the child's behavior, end the session immediately. Interrupt the time-sharing and pull the parent aside to calmly explain why you are ending the session or what the parent should do if he or she would want the session to continue.
- Report any child abuse to the Court – unexplained marks on the child, reports from the child that he or she has been hit or has been touched inappropriately, etc.
- There is no confidentiality of communication during the time-sharing. The Court may ask you questions about what occurred during the time-sharing session.