**REQUEST FOR REFERRAL TO**

**FIFTEENTH JUDICIAL CIRCUIT LOCAL PROFESSIONALISM PANEL**

**Important*:*** Please read the instructions on the next page. Failure to follow the instructions may result in your request’s being returned for correction or being rejected.

1. **Your Information:**

 Name:

 Address:

 E-mail address:

 Telephone no.:

1. **Lawyer Complained About:**

 Name of lawyer:

 Firm name:

 Address:

 E-mail address:

 Telephone no.:

Your relationship to the lawyer (e.g., client, opposing party, opposing lawyer, witness):

1. **Nature of Conduct Complained of (*check all that apply*):**

|  |  |
| --- | --- |
|  Dishonesty, lack of candor  |  Rude, discourteous, disrespectful, uncivil |
|  Unfair or dilatory tactics |  Bullying, badgering, abusive, insulting |
|  Disruptive in court or other proceeding |  Disparaging or humiliating references to a person’s race, ethnicity, gender, sexual orientation, religion, or national origin |
|  Profanity, obscene gestures |
|  Lack of decorum |  Other  |
|  Disorganized or unprepared |

1. **Specific Conduct.** The specific conduct complained of is described on the attached sheet(s).
2. **Declaration, Request, and Signature.** By signing below, I declare that I believe in good faith that the information that I am providing is true and complete, and I request that this matter be referred to the Fifteenth Judicial Circuit Local Professionalism Panel.

Signature:

 Date:

**INSTRUCTIONS FOR REFERRAL FORM**

**Please read these instructions carefully before completing the referral form.** If the form is not properly completed, it may be returned for correction or rejected.

**Purpose:** The Fifteenth Judicial Circuit Local Professionalism Panel was established by Fifteenth Judicial Circuit Administrative Order 2.105 pursuant to directive of the Supreme Court of Florida issued on July 6, 2023 (Case No. SC2023-0884). Its purpose is to provide informal, peer-to-peer mentoring of attorneys who have engaged in unprofessional conduct. The Panel has no authority to discipline attorneys or to compel an attorney to appear before it. Likewise, neither the Panel nor the Palm Beach County Bar Association can intervene on your behalf in a civil or criminal case or give you legal advice.

**Completion of Form:**  Please submit no more than **ten pages,** including the referral form and attachments**.** Do not include this instruction page. You may indicate that additional evidence or exhibits are available upon request. Please type using only black typeface or print legibly in ink.

**Conduct in Question:** Describe in detail the conduct about which you are complaining, supplying dates where possible. Please be aware that simply alleging conclusions unsupported by facts may result in the rejection of your request or a delay in its disposition.

**Signature**: You must sign and date the form where indicated. Unsigned forms will be returned for signature.

**Submission of Form:** Please e-mail your completed form and accompanying pages to the Chairperson of the LPP at CAD-LPP@pbcgov.org.

A list of the current members of the LPP is available on the Fifteenth Judicial Circuit’s website.

Thank you for your interest in promoting the professionalism of attorneys in this circuit.