



## Fifteenth Judicial Circuit

### CERTIFIED PROCESS SERVER AGREEMENT and CERTIFICATE OF GOOD CONDUCT

Under penalty of perjury, I swear (or affirm) that the information contained in this application is true and correct.

I will honestly, diligently and faithfully exercise the duties imposed upon me as a Certified Process Server in accordance with Chapter 48, Florida Statutes and the Orders of this Court and will abide by and effect service of process in accordance with the applicable Florida Statutes and Rules and Orders of this Court and that the information provided herein is true and correct.

Upon notification that I have successfully completed the examination, I agree to execute a bond in the amount of \$5,000.00 with a surety company authorized to do business in this state for the benefit of any person wrongfully injured by any malfeasance, misfeasance, neglect of duty, or incompetence on my part in connection with any duties as a process server. Furthermore, I agree to renew such a bond annually as required by the Administrative Office of the Court. I agree to submit a certified copy of the recorded bond and/or the bond continuation certificate within five (5) days of obtaining it, to the Administrative Office of the Court, Palm Beach County Courthouse. Failure to do so may result in the suspension of my certification.

I hereby agree to submit to a background investigation, which shall include the right to obtain and review any criminal record I may have. I hereby authorize the use of the information given above to assist in such investigation. I agree that my certification as a Certified Process Server may be revoked at any time if there is a material misrepresentation made in this application.

**CERTIFICATE OF GOOD CONDUCT:** I certify that, to the best of my knowledge, there are no pending criminal cases against me and no record of any felony conviction, nor a record of a misdemeanor involving moral turpitude or dishonesty within the past five (5) years, pursuant to Florida Statute §48.29(3)(e)

FURTHER AFFIANT SAYETH NAUGHT.

STATE OF FLORIDA COUNTY  
OF PALM BEACH

BEFORE ME, an officer duly authorized to administer oaths, personally appeared \_\_\_\_\_, **who first being duly sworn**, deposes and says that he/she is the person described in and who executed the foregoing application, that he/she has read the same and the things and matters therein contained are true and correct to the best of his/her knowledge and belief. He/She is personally known to me or has presented \_\_\_\_\_ (*type of identification*) as identification.

Signature of Affiant: \_\_\_\_\_

Printed Name of Affiant: \_\_\_\_\_

Title: Notary Public Commission Number: \_\_\_\_\_